



## NEW STUDENT AND SIBLING APPLICATION FAQ

### *Who needs to complete an Application to attend IHM School?*

New students, including siblings of current students, that have never attended or applied to IHM previously.

Current IHM 4K students from the Monona Grove T4K program and ECE students, and other students who have ever previously applied to IHM (even if they did not attend) do NOT need to complete an application in order to attend IHM.

### *What are the important dates for Application?*

Jan 12	Priority Application for IHM Parishioners and Siblings begins
Feb 16	Priority Application ends, and enrollment protocols are applied to class lists
Feb 17	Open Application begins for the general public. IHM Siblings and Parishioners will no longer have priority.

### *My other children attend IHM? How do I access the application for a sibling?*

Log into your FACTs Family Portal. Look for Apply/Enroll under the Menu, and pick “Application – New Student” to open a new application.

### *We are a family that is new to IHM! How do I apply for my new student?*

To apply to Immaculate Heart of Mary School, please use this link:

<https://ihm-wi.client.renweb.com/oa/?memberid=14999>

You will need to create an account. Upon account creation, you will receive an email containing a verification link. Once your email address has been verified, log in to your account and **Create A New Student Application** for your child. You will then have the flexibility to log in and out of your account and access your open application.

### *Does the application cost anything?*

IHM requires a non-refundable \$200 application fee per new family, payable by check or cash directly to the school office. Your application will not be accepted until we have received the fee. \$100 of this fee will be credited to your account in the fall.

Current IHM families applying for siblings do not need to pay an application fee.

*Is there help with tuition costs?*

Tuition assistance is available for students in grades K-8 whose families qualify. Apply for assistance here: <https://online.factsmgt.com/aid>

There is a \$35 fee to apply for tuition assistance. We encourage you to apply if you feel you need assistance; 20% of our current students are receiving some form of financial aid, and the majority of families that apply receive some aid. Feel free to apply before you enroll if you need to find out what tuition assistance you qualify for before you enroll. Tuition rates for next school year will be shared with parents in the near future.

*We are interested in the ECE program for 3K or 4K. When should we apply?*

Early Childhood Education (ECE) is IHM's 3K and 4K classrooms, and serves children 3-5 years old.

**IHM 4K**

- 4-year-olds and young 5's
- 5-days a week, full days
- available all year.

**IHM 3K**

- 3-year-olds either full or part-time
- 4 & young 5 year olds who want a part-time program
- available all year.

**We encourage you to apply early for the ECE program, as it can fill quickly.**

Thank you so much for choosing Immaculate Heart of Mary School! If you have any questions about the application and enrollment process, please contact the school office at (608)222-8831, or at our email addresses, listed below.

Sincerely,

Callie Meiller, Principal  
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Diana Winter, Secretary  
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